

Residential Care Application Checklist

This application is for: ☐ permanent care ☐ respite care

When applying for residential aged care, you will need these documents:

- ☐ Current **Aged Care Client Record (ACCR) / Support Plan** provided by ACAT / **My Aged Care Referral Code**
- ☐ Completed **Application for Respite Care or Permanent Entry to an Aged Care Home**
- ☐ Copy of Centrelink/Department of Veterans' Affairs (DVA) **Request for an Assets & Income Assessment** form (if lodged) and copy of determination letter provided to CCH (not required for respite care)
- ☐ **Advance Care Directive** or certified copy of **Enduring Power of Attorney** and/or **Guardianship** documents.

If Public Trustee is looking after your financial affairs, please provide a copy of Tribunal order.

If transferring from another residential aged care facility where you were a permanent resident, please also provide the following documents:

- Copy of latest fee statement and letter from the Department of Human Services
- Support Plan

Please provide the above-listed documents to either the

- **Admissions Officer** at CCH Administration Office (156 Main North Road, Prospect); or
- **Site Receptionist** at your preferred facility.

Please retain a copy of these forms for your records.

**If you require assistance or further information, please
contact our Admissions Officer on (08) 8404 8200**

Be you.

Retirement Living
Home Care Services
Residential Aged Care

Administration

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